



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1.Name of the Institution

DOABA COLLEGE JALANDHAR

- Name of the Head of the institution **DR. PARDEEP BHANDARI**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **01812291837**
- Mobile no **9613400051**
- Registered e-mail **doabacollege@gmail.com**
- Alternate e-mail **bhandaridcj@gmail.com**
- Address **Vidalaya Marg, Tanda Road**
- City/Town **Jalandhar**
- State/UT **Punjab**
- Pin Code **144004**

##### 2.Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **GURU NANAK DEV UNIVERSITY**
- Name of the IQAC Coordinator **DR. NARESH MALHOTRA**
- Phone No. **01812291837**
- Alternate phone No. **9041992331**
- Mobile **9041992331**
- IQAC e-mail address **dcjiqac@gmail.com**
- Alternate Email address **doabacollege@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://www.doabacollege.net/iqac/AQAR2020\\_2021.pdf](https://www.doabacollege.net/iqac/AQAR2020_2021.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.doabacollege.net/documents/AcadmicCalender2021-22.php>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 2</b>	<b>A</b>	<b>3.06</b>	<b>2014</b>	<b>24/09/2014</b>	<b>23/09/2019</b>
<b>Cycle 1</b>	<b>A+</b>	<b>Nil</b>	<b>2004</b>	<b>16/09/2004</b>	<b>15/09/2009</b>

**6. Date of Establishment of IQAC**

**11/10/2004**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
PUNJAB GOVT	95% AND 75% SALARY GRANT	DPI(C) PUNJAB	2021-2022	66402540
DBT	STAR COLLEGE SCHEME	MINISTRY OF SCIENCE AND TECHNOLOGY GOVT OF INDIA	2021-2022	2800000
DBT	STAR COLLEGE SCHEME	MINISTRY OF SCIENCE AND TECHNOLOGY GOVT OF INDIA	2021-2022	500000

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

? Skill Development Value Added courses have been introduced to enhance the professional competence of the students ? Online Leave Application System (OLAS), Research Activities Compilation &

Management System (RACMS) and Event Report Management System (ERMS) have been developed and implemented. ? E-learning resources including 221 lectures in the form of PPT, Video, PDF etc have been uploaded on the E-content portal of the college. ? Professional Development Programmes have been organised for teaching as well as for non teaching staff regarding the usage of ICT Tools in the Academic and Administrative domains. ? Faculty members have been encouraged to attend Professional Development Programmes.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To introduce Skill Development courses for the enrichment of the employability of students.	Skill Development value added courses have been introduced in order to enhance the employability and professional competence of the students.
To motivate the faculty for the enrichment of teaching skills through various professional development training programmes and workshops.	Professional Development programmes have been organized for teaching as well as for Non Teaching Staff members regarding the usage of ICT tools in the academic and administrative domains.
For efficient administration & fast dispersal of information, affirmation will be encouraged in academics and administrative domains.	Online Leave Application System (OLAS), Research Activities Compilation & Management System (RACMS) and Event Report Management System (ERMS) have been developed and implemented.
To improve the availability of relevant learning resources in the library and to enhance the spectrum and usage of E-learning resources.	E-learning resources including 221 lectures in the form of PPT, Video, PDF etc have been uploaded on the E-content portal of the college.
To promote industry-academia interface as driving force for experiential learning for the students.	Tours were organised to different industries where students learned about manufacturing process. Students also came to know about accounting and different other business processes.
To enhance the employability of students by organising frequent workshops and orientation programmes.	Students were encouraged to join skill development value added short term courses to enhance their employability. Various E-learning resources have been made available to the students. Further workshops and orientation programs have been organized on different topics to help students in this regard.

**13. Whether the AQAR was placed before statutory body?** **Yes**

- Name of the statutory body

Name	Date of meeting(s)
<b>Academic Council</b>	<b>10/10/2022</b>

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

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2021-2022	24/01/2023				
<b>15.Multidisciplinary / interdisciplinary</b>					
<p>a) Delineate the vision/plan of institution to transform itself into a holistic multidisciplinary institution.</p> <p>Doaba College has already been working for overall personality development of students by inculcating 21st Century skills of the learners by arranging various workshops &amp; seminars in various disciplines in consonance with NEP 2020. The education in this college would be aimed at developing all capacities of human beings i.e. intellectual, aesthetic, social emotional, physical and moral values in an integrated manner. The college envisages to start the process of transformation and smooth transition to a holistic and multidisciplinary institution by initiating a perfect blend of traditional and modern professional courses viz</p>					

Certificate Courses- Data Sciences, Digital Marketing, Artificial Intelligence, Soft Skills, for all students of the college. The college will also promote Indian system of education so as to inculcate in its students the essence of fine human beings coupled with human values so that they become assets to the society at large. Already we are running courses in 27 disciplines and now we are focusing to give impetus more multidisciplinary courses.

b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations.

Doaba College is in process of registration to the iSTEM portal so as to provide opportunity to the students of all over the country to have finer access to different equipments and resources available in the college. College will arrange programmes to integrate humanities and science with STEM for example by arranging presentation and lectures by resource person to inculcate basic scientific knowledge among humanities students.

c) Does the institution offer flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value based towards the attainment of a holistic and multidisciplinary education. Explain

The College is affiliated to GNDU Amritsar, therefore it has no option of credit based system for the courses for the time being. Awareness programs in the areas of community engagement, service, environment education and value based education for example yoga day celebration, human rights day celebration, women's day celebration, road awareness programme, rights & duties of citizen etc are being organised frequently to sensitize students about these important issues as per Indian constitution etc.

d) What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples.

The institution has been already running multidisciplinary flexible multiple entry and exit programmes viz B.Voc Modern Office Practices, B.Voc Financial Marketing Management and B.Voc Radio Production courses.

e) What are the institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges?

The college has MOU with NGO Dastak Welfare Council- Pioneer in conservation of birds programme in the region for the last 8 years. Under this MOU the college has participated in the conservation of Save Sparrows (*Passer domesticus indicus*) (Environment Indicator Bird) Campaign in the region. Save Sparrows project has been duly installed in the college's DBT Botanical Garden for the last 8 years to study the impact of electromagnetic radiation in the area. The outcome of this project is that the college campus is free from fatal electromagnetic radiations as house sparrows are nesting and cohabitating in the installed nests. There are many environment indicator birds viz Green Bee Eater, Drongo, Weaver Bird etc are co existing in campus. The college uses its swimming pool water 2 to 3 times in the season by recycling it through underground lade PVC pipes which transport it into the water harvesting pits regularly so as to recharge the ground water-table. College has proper segregation of disposable waste material through the different segregator bins in the campus. College has developed vermi compost pit in DBT Botanical Garden to make organic manure

f) Describe any good practice/s of the institution to promote Multidisciplinary / interdisciplinary approach in view of NEP 2020.

The college is already running skill development certificate courses to promote multi disciplinary/ Inter disciplinary approach in view of NEP 2020 viz Certificate Course in Web Designing, Certificate Course in Basic of Computer & Internet, Certificate Course in Photshop and Corel Draw ,Certificate Course in Video Editing, Certificate course in Audio Editing and Certificate Course in Photography.

#### 16.Academic bank of credits (ABC):

a) Describe the initiatives taken by the institution to

fulfill the requirement of Academic bank of credits as proposed in NEP 2020.

The institution has already taken timely initiative by registering its enrolled students in ABC portal and has created unique ID of its students there as proposed in NEP 2020

b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details.

The institution has duly registered its students in ABC portal, therefore all the benefits available in this coveted scheme will be taken by the concerned students

c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and to enable credit transfer

The institution is deliberating to enter into meaningful and functional MOU with certain International Universities and colleges.

d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbook, reading material selections, assignments, and assessments etc.

The faculties are encouraged to prepare and design certain study material within the approved framework of university syllabi and the members of the faculty have uploaded the innovative material in form of PPTs, Video lectures on YouTube channels and shared the same with proper link in e-content portal of the college website

e) Describe any good practice/s of the institution pertaining to the implementation of Academic bank of credits (ABC) in the institution in view of NEP 2020.

As the college has recently registered its students in ABC portal under NEP 2020 so the college wholeheartedly envisages to charter the requisite practices much needed for the further improvement of academic atmosphere and its meaningful implementation in near future.

**17.Skill development:**

a) Describe the efforts made by the institution to strengthen the vocational education and soft skills of students in alignment with National Skills Qualifications Framework. The college makes consistent effort to strengthen the vocational education and the soft skills of students in alignment with National Skills Qualifications Framework. DCJ Personality Development Centre has been established in the college to hone soft skills Communication Skills, Interview Skills, Spoken English, Table Manners etc through routine workshops organised for all the students. Doaba College was among the first a few colleges to take lead to get sanctioned three coveted B.Voc courses under NSQF Government Scheme from UGC viz B.Voc (MOP), B.Voc (FMM) and B.Voc Radio Production etc so as to promote vocational education and its integration into main stream education.

b) Provide the details of the programmes offered to promote vocational education and its integration into mainstream education.

The college offers vocational education under NSQF UGC Government Scheme viz B.Voc Modern Office Practices, B.Voc Financial Market Management and B.Voc Radio & TV Production. It provided multi exit facility to the students.

c) How the institution is providing Value-based education to inculcate positivity amongst the learner that include the development of humanistic, ethical, Constitutional, and universal human values of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also life-skills etc.

The institution is providing value based education to its students to inculcate a sense of positivity among the learners. Post Graduate Departments of Computer Science & IT, Journalism & Mass Communication and Tourism & Hotel Management of college have initiated short term skill development value added courses to promote humanistic, ethical and holistic learning among students. College has constituted Disha Committee to promote humanistic, ethical, constitutional and universal values

of truth, righteous conduct, peace, love, nonviolence, scientific temper etc. The college celebrates days and festivals of National eminence viz Independence Day, Republic Day, Environment Day, World Aids Day, Yoga Day, Women Day, Teachers Day, Makar Sakranti, Baisakhi, Teej etc. The college also observes birth and death anniversaries of leaders of national repute so as to motivate students to emulate them. Similarly the college has full-fledged mentoring programme for the students . Placement and Industry Interface Cell also consistently works to explore future pathway for its students.

d) Enlist the institution's efforts to:

i. Design a credit structure to ensure that all students take at least one vocational course before graduating

The College is affiliated to Guru Nanak Dev University Amritsar and its does not allow for the time being to design a credit based structure to the students to ensure them to take atleast one vocational course before graduating but the college is planning to give more focus to develop side by side option of skill development value added course for its students. So that apart from traditional courses students are motivated to take atleast one skill development value added course alongwith their graduation.

ii. Engaging the services of Industry veterans and Master Crafts persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.

Post Graduate Department of Journalism & Mass Communication, Tourism & Hotel Management and Commerce & Business Management of the college engages services of industry veterans, professionals so as to nurture and polish the vocational skills of the students. Journalism Department organizes training workshops in camera, professional camera handling, video editing, short film shooting, script writing film appraisal etc for its BAJMC and MAJMC students. THM Department also engages industry professionals in making bakery products, cake making, National & International Multi Cousins Making and about brewery and wine related industry. The Commerce Department also engage industry professionals to hone the skills of their students through workshops and interactions.

iii. To offer vocational education in ODL/blended/on-campus modular modes to Learners.

As the college is affiliated to Guru Nanak Dev University, Amritsar so there is less flexibility but still the college is planning to offer vocational education in ODL/blended/on-campus modular modes to learners. College plans to offer certificate course of minimum thirty hours duration in hybrid mode through blended learning method.

iv. NSDC association to facilitate all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification

For the time being the college has minimum unified platform to manage learner enrollment, skill mapping and certification due to a limited flexibility as it is affiliated to Guru Nanak Dev University, Amritsar.

v. Skilling courses are planned to be offered to students through online and/or distance

mode.

The college envisages to plan and start skilling value added courses in blended and hybrid mode so as to give better option to the students in terms of additional skill development job oriented short term course.

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**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

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a) Delineate the strategy and details regarding the integration of the Indian Knowledge system (teaching in Indian Language, culture etc,) into the curriculum using both offline and online courses.

The college promotes and propagates the integration of

the Indian Knowledge System (Teaching in Indian language- Hindi and Punjabi regional language) in all its 32 courses viz BA, BA (Journalism & Mass Communication as subject), MA (English, Economics, Political Science & Punjabi), B.Sc. Medical, B.Sc. Non Medical, B.Sc. Computer Science, B.Sc. Biotechnology, B.Sc. Economics, M.Sc. Mathematics, M.Sc. Chemistry, B.Com, B.Com Financial Services, BBA, M.Com, BCA, B.Sc. IT, M.Sc. Computer Science, M.Sc. IT, PGDCA, Bachelor of Tourism & Hotel Mgt, Master in Tourism Management, Diploma in Food Production, Diploma in Front Office, BA Journalism & Mass Communication, MA Journalism & Mass Communications, BA/B.Ed. and B.Sc./B.Ed. (Four Year Integrated Course).

In all above courses the members of faculties have made study material in English, Hindi & Punjabi languages in the form of PPTs, Video Lectures on You Tube Channels, PDF files etc and all these are available in the e-content centre specifically developed by the Software Development Cell of PG Department of Computer Science & IT. All the students periodically access the above material through e-content centre of the college.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

i. Describe the institutional initiatives to transform its curriculum towards Outcome based Education (OBE)?

All the courses offered in the college have programme outcomes and course outcomes and these are uploaded on the college website [www.doabacollege.net](http://www.doabacollege.net). The Program outcome and course outcomes specify the areas, sector and avenues after completion of the designated UG & PG courses. It helps the students to charter their future course of action and choose right path for their career. Therefore the intuition has positively transformed its curriculum towards outcome based education.

ii. Explain the efforts made by the institution to capture the Outcome based education in teaching and learning practices.

The institution makes strenuous efforts to promote and capture the outcome based education in teaching and learning practices. The college has been using Campus Analyzer software, in which various modules related to monitor the progress of the students viz marks of the internal Pre Semester House Test exams are duly uploaded so as to demarcate slow and advance learners, similarly the college is planning to upload the marks of class

test and assignments given to the students periodically in every semester. In this way the college tries to capture the outcome based education in teaching and learning practice through these modules.

iii. Describe any good practices of the institution pertaining to the Outcome based education (OBE) in view of NEP 2020.

The college is using Campus Analyzer software in which progression of the students in internal Pre Semester House Examination, class tests and assignments are duly uploaded so as to identify slow and advance learners. Thereafter in the student mentoring programme the mentors work on slow and advance learners thereby motivating them to race their bench marks and excel and perform better in the coming university semester examinations. Therefore this exercise of the college pertaining to outcome based in view of NEP 2020 is bearing fruit for the institution.

## **20.Distance education/online education:**

a) Delineate the possibilities of offering vocational courses through ODL mode in the institution.

The college is planning to offer vocational courses through ODL mode in the institution in near future.

b) Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards the blended learning.

The college is planning to develop the use of technological tools for teaching learning activities by initiating ODL cum offline blended mode of teaching insertion short term certificate courses in near future. Such courses will have hybrid mode in which students will be given option ODL and offline mode so as to provide them more flexibility to achieve their outcome based education targets.

## **Extended Profile**

### **1.Programme**

1.1

27

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1 1383

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 619

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3 365

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1 90

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 65

Number of sanctioned posts during the year

## Extended Profile

### 1. Programme

1.1	<b>27</b>
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2. Student

2.1	<b>1383</b>
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	<b>619</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	<b>365</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3. Academic

3.1	<b>90</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	65
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	102
Total number of Classrooms and Seminar halls	
4.2	17000220
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	201
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows and has implemented the curriculum set forth by the affiliating university, Guru Nanak Dev University, Amritsar. The entire program is firstly analyzed thoroughly by the teachers to understand the course outcomes that are central to the essence of the respective curriculum. This allows the teachers to plan and deliver well-organised learning experiences for the students, keeping in mind the practical and theoretical application of respective courses by creating and uploading lesson plans on the online e-content portal of the college. Various faculty members of the Institution are part of the Board of Studies of GNDU. These members propose several academic suggestions and requirements essential for efficiency of the course curricula in the board meetings. The Academic Council, IQAC and The placement Cell ensures active participation of the students through the feedback process underlining their concerns about the curriculum and it's relevance to the academic needs. Various seminars are also organised to ensure academic

participation of the students along with assignments, class tests and mid-semester examinations. Technology, especially in the time of pandemic, has proven to be a tool contributing to an effective curriculum delivery by providing course material in form of e-content available on the college's website

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://econtent.doabacollege.net/">https://econtent.doabacollege.net/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution complies with the academic calendar issued by Guru Nanak Dev University, Amritsar at the beginning of every academic session. This calendar includes the starting and end dates of the respective semester classes, holidays, breaks and other important dates. The Academic schedule is made in accordance to the university's academic calendar through consultation with the heads of the departments and the concerned teachers. The heads of the departments submit the workload for their respective departments to the Dean Academics. Then the academic schedule for the semester is distributed amongst the teachers and students. The faculty then organises their respective activities and events. The academic activities including coursework, projects, quizzes, Unit tests and other assessments are organized throughout the semester. The best assignments are uploaded by the teaches to the official college online teaching platform as a source of motivation. Through these academic and extra curricular activities, the students' progress is evaluated and analysed by Continuous Internal Evaluation (CIE). The records of individual evaluations of all the students are maintained. These regular assessments of students' learning and progress allow the identification of their strengths and weaknesses to further develop strategies for improvement.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://econtent.doabacollege.net/">https://econtent.doabacollege.net/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**13**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**5**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

184

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college adheres to the curriculum provided by Guru Nanak Dev University, Amritsar. The supplied syllabi, however, do cover topics like gender, human values, the environment, and sustainability in a variety of subject curricula. The college offers various courses in an effort to incorporate the cross-cutting issue pertinent to the aforementioned features. These features of curriculum help in holistic development. The study of professional ethics is covered in Computer Science & Applications, Business, and Education courses. Languages and Sociology curricula both have a gender-focused section. Human values are the centre of our attention, and the curriculum is provided with human ideals like truth, nonviolence, and fairness for everyone at its foundation. Human values are covered in politics, language, and psychology curricula. At the undergraduate level, 'Environmental Studies' has been made a compulsory course. Languages, Political Science, Economics, Zoology, and Botany all have cross-references to environmental issues in their curricula. Along with this, students of UG and PG programs gain diverse life skills like decision-making, problem-solving, creative thinking, empathy, communication skills, etc. Various seminars/meetings are organized by 'DISHA'

committee to promote Indian ethics and values among the students of the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

228

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.doabacollege.net/documents/Feedbackreport2021-22.php">https://www.doabacollege.net/documents/Feedbackreport2021-22.php</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.doabacollege.net/documents/Feedbackreport2021-22.">https://www.doabacollege.net/documents/Feedbackreport2021-22.</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1383**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of**

supernumerary seats)

### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

619

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students in classes come from diverse geographical, economic, social and educational backgrounds. The comprehension level of different sets of students is different. To normalize this heterogeneity, the students are categorized into two groups i.e., 'Slow Learners' (SLs) and 'Advanced Learners' (ALs) on the basis of teacher-student interaction, marks of student in class tests and quality of assignments submitted by them. For SLs, remedial classes and individual level counselling by their respective mentors is arranged. After counselling, extensive feedback is given to SLs to help them improve their weak points. Moreover, bilingual mode of teaching used by faculty members helps the students to understand concepts easily and retain them for a long time. To sharpen leadership skills, ALs are given key responsibilities in departmental activities. They are also provided monetary benefits such as fee concessions and scholarships. Additionally, to foster a sense of motivation and to perform well in class, ALs are recognized during convocation ceremonies and a free book facility is also provided for them through library. In addition to regular classes, the faculty remains accessible to students through an E-content facility for both SLs and ALs, so that they can learn whenever and wherever they want.

File Description	Documents
Paste link for additional information	<a href="https://econtent.doabacollege.net/">https://econtent.doabacollege.net/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1383	90

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to the varying cognitive skills of the students, a uniform outcome from all students of a class is impractical. So, it becomes quintessential for teachers to use student-centric methods like experiential learning, participative learning and problem-solving methodologies. Our faculty augments its teaching with project work, field visits, industrial visits, guest lecturers as effective steps in this direction. Project work is a part of the curriculum in many departments. Submission of project files in the subject of environmental studies is also obligatory for all students. Visits to research laboratories/industries are organized for students of Botany, Zoology, Biotechnology, Hotel Management and Commerce. Extension lectures are arranged by experts from universities and industries to discuss the latest developments. Debates and group discussions are held to accentuate participative learning. Problem solving methodology strengthens the students' ability to understand questions and advise solutions to various aspects of the problem. Using Flipped learning mode, teachers prioritize active learning by assigning lecture materials and presentations to students. Students are also involved in the software development tasks of the college. Students are given research problems to make them familiar with case studies. Departmental quizzes among faculties like Humanities, Commerce, Sciences and Computer Sciences and IT are held

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sdc.doabacollege.net/projects.php">https://sdc.doabacollege.net/projects.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communication technology (ICT) tools are considered as a substantial pedagogy to be corporate ready. These tools, being cost effective and user-friendly, also serve in innovating the teaching-learning process. The college has a Wi-Fi enabled campus so that teachers and students can freely access the internet. All the departments of the college have facilities of computers and printers. The college library is also provided with computers and online access to digital library for students. Training programmes and workshops for college staff are organized by the college to enhance teaching skills using ICT tools. The E-content portal of college (<https://econtent.doabacollege.net/>) also assists in the teaching-learning process where study material is uploaded by faculty members in the form of video lectures/presentations etc. During 2021-22, two hundred twenty-one lectures were uploaded. Use of tools such as Google Meet, Zoom, Microsoft Team, and Google Classrooms etc., for online classes has become a regular feature of the teaching-learning process of the college. Google forms are used to take surveys for assessments, feedback, reviews. For prompt communication and better accessibility of teachers as well as students, subject-wise WhatsApp groups of each class are also formed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

87

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

892

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college adopts a transparent mechanism of internal assessment. It is carried out in accordance with the standards set by the affiliating university for various courses. According to the BA B.Ed. and B.Sc. B.Ed. curricula, sessional work—which includes file work, reflective diaries, reports, PPTs, yoga sessions, role-playing, and class attendance—should account for 30% of the final grade. Along with an internship and fieldwork with the community, these courses also feature internal assessments with weights of 100–200 and 50 points, respectively. In B.Sc. Biotechnology, the weightage of 20% is given to internal assessment, on the basis of Project Report, Term Paper, Viva-voce, and student performance during Industrial/Institutional Visit and Training. For Diploma in Food Production, the subject of Computer Awareness is evaluated through file assessment and viva. All the departments make timely official notifications regarding the schedules, deadlines of house examinations and submissions of assignments etc. through departmental notices and official whatsapp groups of concerned classes. The students from other courses are also evaluated through internal class tests and assignments on a regular basis. Improvement is ensured by conducting special tests. The college is in the process of developing an automated system to gauge the progression of students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://online.gndu.ac.in/syllabi.asp">https://online.gndu.ac.in/syllabi.asp</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

In order to address the internal examination and its evaluation related grievances of the students, the college has adapted an efficient, transparent and time-bound mechanism. The student brings his/her grievance to the notice of the HOD through a Student Grievance Form. The HOD tries to resolve the complaint within two days, by contacting the concerned department/authority. In case the dissatisfaction persists, the matter is brought into notice of the Student Grievance Committee of the college. The Committee along with the HOD tries to resolve the same within next four days. If the student still does not feel satisfied with the redressal of his/her complaint, he/she contacts the principal, who, along with Student Grievance Committee, ensures the facilitation of a solution within next four days. Therefore, all the examination related grievances are dealt with at three different levels, till they get resolved satisfactorily.

Besides, on June 12, 2022, the college organized an Online Seminar on "Stress Management during Exam Days". In this interactive session, the subject experts made an effort to strengthen physical and psychological abilities of the students during strenuous period of examination. Various aspects, including, positive environment, time management, positive thinking and relaxation exercises were discussed with the students

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.doabacollege.net/student-support.php">https://www.doabacollege.net/student-support.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

A number of Under-Graduate and Post-Graduate level courses are offered by the college. For all these courses, the affiliating university designs objective-based curriculum and the college makes strenuous efforts for the overall development of students by laying emphasis on the learning outcomes. The programme outcomes and course outcomes are communicated to the students at the time of admission counselling and induction programme at the beginning of the session. They are also displayed on the college

website. The complete learning content is planned and displayed on the e-content portal of college website in the form of 'Lesson Plans' to impart complete understanding of the subject to the students. To provide real-time learning for students, various workshops, seminars and excursions are so planned that the programme outcomes are fully realized. The college prospectus also portrays the objectives and outcomes of the programmes and courses. Additionally, the college makes a lot of emphasis on universal learning goals, like inculcating human values, sharpening communication skills, development of overall personality, enhancing creativity as well as problem-solving skills of students. Students are urged to develop these skills through participation in in-class discussions, co-curricular pursuits, and extracurricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://econtent.doabacollege.net/lessonplan.php">https://econtent.doabacollege.net/lessonplan.php</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college maps course objectives and course outcomes in relation to programme outcomes by using both direct and indirect approaches. Direct methods display performance of students in university examinations and internal assessment. Indirect methods are feedback from students, surveys, alumni etc. To enrich the curriculum and achieve different goals, facilities including academic activities, cultural festivals, field trips, educational excursions, seminars, workshops, and career counselling sessions are available. To assess the delivery of programme outcomes and course outcomes, the college regularly evaluates performance of the students through various methods like frequent assignments, seminar presentations, group discussions, project reports, short quizzes, class tests, house exams, etc. All these methods help to measure course outcomes effectively. Planning and monitoring of the POs and Cos are done at regular departmental meetings. One of the primary instruments for gauging the accomplishment of POs and COs is a survey of the

many stakeholders, including students, alumni, faculty, etc. Other evaluating criteria include student placements and performance in competitive exams. Students' progression to Higher Education institutions of learning is also a suitable indicator. Internships, training and hands-on-learning to improve the necessary skills are encouraged along with the theoretical knowledge gained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.doabacollege.net/programsoutcomes.php">https://www.doabacollege.net/programsoutcomes.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

293

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.doabacollege.net/igac-reports.php">https://www.doabacollege.net/igac-reports.php</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.doabacollege.net/documents/Survey2021-22.php>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3575000

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

6

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://www.serbonline.in">www.serbonline.in</a> <a href="http://www.dbtindia.gov.in">www.dbtindia.gov.in</a>

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Doaba College, Jalandhar promotes an innovative culture among staff and students for inculcating creativity among them. Departments have been actively involved in conducting outreach programmes, seminars, workshops and collaborations with industrial houses to give students hand on experience. Invited talks from emeritus professors from all walks of academia are being conducted from time to time. Departments worked diligently to provide students with a niche for ongoing progress in their areas of interest. PG Department of Commerce and Business management effortlessly provided students hands on experience through e-accounting software to prepare them for direct employability. Department of Tourism and Hotel management has collaborated with various hotels to provide practical training to their students. Department of Physics has established Computational Theoretical High Energy Physics lab funded by SERB, DST, Government of India. The department is actively involved in research collaboration with NIT Jalandhar, IIT Bombay and NIT Kurukshetra.

Some other domains which enable the students to design a roadmap for their career of choice include Organic farming, Life skills development, Software development and management, e-content designing. The indigenously developed software modules namely OLAS (Online leave application system), ERMS (Event report management system) and RAMCS (Research activities management and compilation system) are the important components in the e-governance of the institution. The college has state of art laboratories and a dedicated Research & Development cell for nurturing research culture.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="https://ramcs.doabacollege.net/log.aspx">https://ramcs.doabacollege.net/log.aspx</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- NCC wing organized a webinar on 'Role of NCC in Environment Sensitization'.
- NCC wing organized Fit India Freedom Run 2.0.
- NCC cadets celebrated 'Kargil Vijay Diwas' and participated in 'Independence Day Parade'.
- NSS wing organized an essay writing competition on the theme 'Elimination of single use plastic'
- NSS wing celebrated Vanmahautsav and the World Water Day by organizing tree plantation drive and poster making competition respectively.
- To promote healthy life style among students, the while the NSS wing organized the cycle rally.
- NSS wing celebrated the World Health Day by organizing Blood Group screening camp.
- To inculcate patriotism in students, a visit to 'Jung-e-Azadi Memorial' and seminar on 'Tiranga' were organized by NSS wing.
- To sensitize students about women issues and promote women empowerment, the NSS wing celebrated the International Women Day under the theme "Break the Bias".
- The NSS wing distributed food packets to Covid-19 affected families under the project Sampark.
- Ambedkar Jayanti was celebrated by organising seminar on theme "Dr. B.R. Ambedkar and the Indian Constitution".
- Doaba College Jalandhar celebrated International Yoga Day in association with Bharat Swabhimaan Trust and Patanjali Yog Samiti.
- Visit to Pingala Ghar and Apahaj Ashram was organized by the Department of Education.

File Description	Documents
Paste link for additional information	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1565

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

33

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Located in heart of Jalandhar city, Doaba College campus spread over 21.23 acres. To promote effective teaching and learning in the modern, highly competitive, and dynamic educational environment, the college provides state-of-the-art infrastructure essential for academic excellence.

#### Classrooms:

101 spacious, well-ventilated, and well-lighted classrooms equipped with comfortable seating arrangements and appropriate writing surfaces. 19 ICT classrooms, 03 Smart classrooms, and 02 ICT enabled seminar halls

#### Laboratories:

College has total 27 laboratories including 14 Science laboratories, 07 Computer labs, 01 Accountancy lab, 02 Geography labs, 01 Food Production Lab, 01 Computational Mathematics Lab and 01 English Language Lab

#### Library:

Completely automated library equipped with large reading room and different floors for UG and PG students.

**Computing Infrastructure:**

- I. ERP Campus Whizz to support academic and administrative functions.
- II. E-Content Centre for study material in form of e-documents and video lectures (in regional language)
- III. Internet Leased Line and Campus wide Wi-Fi network
- IV. Firewall for cyber security

**Video Production Infrastructure**

Sh Yash Chopra TV Studio equipped with the latest digital cameras, teleprompter, multi-channel audio console for multi-camera production.

**Software Development Cell (SDC)**

SDC provide students with a platform to work on real-world projects. SDC has developed and managing 08 live projects

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/documents/classrooms.php">https://www.doabacollege.net/documents/classrooms.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to academics, students need exposure to cultural and sports activities to develop their overall personality, and more over huge amount of career opportunities are available in these areas. Keeping this in mind Doaba College offers best-in-class ultra-modern sports, cultural, gymnasium and yoga facilities.

**Outdoor Sports Facilities**

I. Athletics/Kho-Kho Ground: Established in year 1950 with area

of 70,000 sqft

II. Swimming Pool: Set up in year 1950 with area of 12,000

III. Football/ Cricket Ground: Commissioned in year 1980 with total area 1,00,000 sqft

IV. Volleyball/ Handball Ground: Started in 2014 with total area of 40,000 sqft

#### Indoor Sports and Gymnasium Facilities

I. Indoor Multipurpose Gymnasium Hall: initiated in year 2014 with total build up area of 12,000 sqft

#### Facilities for Cultural Activities:

I. Open Air Theatre: Established in year 1978, in total area of 25000 sqft

II. Virendra Auditorium: Started in year 1995 with build-up area of 14,600 sqft

III. Seminar Hall

IV. Multimedia Hall

V. Cultural Clubs, Student Societies and Associations: 09 Cultural Clubs, and 14 student societies/associations for organizing and managing various cultural events.

#### Yoga and Meditation Centre

Established in year 1995 with total build up area of 12000 sqft, managed by Yoga & Meditation centre

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/documents/classrooms.php">https://www.doabacollege.net/documents/classrooms.php</a>

### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/documents/classrooms.php">https://www.doabacollege.net/documents/classrooms.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1242446

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of Doaba College Jalandhar has different floors for UG and PG students, and equipped with large reading room

ILMS: The Library is fully automated with Integrated Library Management System (ILMS) Campus Whizz

ILMS Version: version 1.

Year of automation: 2011-12

Features of Campus Whizz ILMS:

- I. Student Identity/ Library Card Preparation
- II. Bar Code Enabled Issue/Return
- III. Web OPAC/OPAC (Online Public Access Catalogue)
- IV. Acquisition, Technical, Periodical and Circulation
- V. Online search based on various criteria like Book Title, Subject, Author, Publisher etc.

Computing Infrastructure in Library:

- I. 09 Computer System to access online resources.
- II. Wi-Fi enabled high speed internet connectivity
- III. Bar code reader and high quality card printer
- IV. Xerox machine facility

Library Features:

- I. Total Books: 72569
- II. Books/ Documents classification scheme: DDC
- III. Catalogue Scheme: AACR-2
- IV. Journals/ Magazines: 42-subscribed, and 09-free of cost
- V. The Library also provides access to about 6000 e-journals and 764300 e-books through N-List Program ( EShodhSindhu Consortium) of INFLIBNET.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://student.doabacollege.net/frmSearchBook.aspx?Id=56HplyJqyYyyz2JhimDZuCPw==">https://student.doabacollege.net/frmSearchBook.aspx?Id=56HplyJqyYyyz2JhimDZuCPw==</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**451398**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**55**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Doaba College has state-of-the-art ultra-modern IT infrastructure to support academic and administrative functions. A sufficient annual fund is set aside to scale and maintain IT infrastructure.

#### Network Infrastructure

Wired and Wireless LAN connectivity throughout the campus using fibre optics backbone which supports up to 10 Gbps of bandwidth. L2 and L3 switches (Juniper, HP) with SFP module for wired LAN, and Wi-Fi Access Points (Juniper, UniFi) support up to 700 Mbps. Leased line internet connectivity with the speed of 50 Mbps.

#### Cyber Security:

Dedicated Server with Nebero System's firewall with VLAN addon, with user creation, authentication, and authorization features.

#### Software Infrastructure:

I. ERP Campus Whizz implemented on fully managed VPS

II. E-Content Centre to provide study material to students

III. In house developed 08 web applications to support administrative and academic functions

IV. Periodically renewed licensed System and Application Software (Microsoft, Adobe, MATLAB), and regularly updated Open Source System and Application Software (Ubuntu Server etc.)

#### Hardware Infrastructure

I. 252 computers of different configurations with makes such as HCL, WIPRO, DELL etc.

II. IBM Server with Intel Xeon Processor, 4GB RAM, and RAID

III. 24 UHD Projectors, 03 smart boards and touch panels

IV. High end networked printers, and scanners

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/wifi-campus.php">https://www.doabacollege.net/wifi-campus.php</a>

#### 4.3.2 - Number of Computers

252

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13737589

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has deputed In-Charges to ensure the maintenance and utilization of various facilities within the campus. For civil work, request is given to the Principal Office who instructs the Estate officer to carry out the required work. The College follows the following steps for the purchase of items:

1. Submission of proposal to the Principal Office.
2. Quotations are invited from the renowned vendors.
3. Comparative statement is prepared, duly signed by designated Purchase Committee and presented to the office.
4. After approval from management/Principal, Purchase order is issued to the concerned vendor.
5. On receipt of the item, it is entered in the stock register.

Most of the items like UPS, Air Conditioning Systems, laboratory equipment etc. are covered under AMC. The staff of the Central Library monitors the condition of the library stock. The College also maintains its Classrooms and Sports Infrastructure regularly. The College has installed 252 computers at various places inside its premises and also has an in-house team for the maintenance of its ICT infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/policyInfrastructure.php">https://www.doabacollege.net/policyInfrastructure.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

274

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1406

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**102**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**102**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

37

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

76

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

13

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

42

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Council "Tejasvi Doab" is an effective body of students created with the intention to empower the students with confidence and leadership qualities. This Council helps to create a bridge between the administration and the students. The Council in the college is comprised of various posts viz. Head Boy, Head Girl, President, Secretary, Co-coordinators for cultural, discipline, literary and environmental activities and executive members. These posts are filled by taking into consideration their skills in academics, sports and co-curricular activities. Class representatives from various classes/departments are also part of this Council. The college believes in the concept of participative management and involves the students in important committees of the college. Students of the Council namely; Bhavika and Mitali are members of IQAC, Shabnam and Kirti are members of Hostel Committee, Raja and Simran are members of discipline committee, Sushma and Urvashi are members to take care of environmental activities. Council organized various activities such as Shubharambh 2021-22 (Hawan Yajna), Mother's Day, Father's Day, Independence Day, Teacher's Day, National Unity Day, Matribhasha Diwas, Republic Day, Clean DCJ Campaign under the able guidance of Principal Dr. Pardeep Bhandari. The Council creates an environment conducive to educational and personal development

File Description	Documents
Paste link for additional information	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

For any institution its alumni are the reflection of its past, representation of its present and a link to its future. Creating an engaged, supportive alumni network is crucial to an institution's success. The college has also formed its Alumni Association named as 'Doaba College Jalandhar Alumni Association (DCJAA). The DCJAA is working with the objective of developing cordial and fruitful relations amongst members, sharing their pragmatic experience with students and faculty members. The DCJAA comprises well known politicians, academicians, film-makers, sportspersons, comedians. To have active association with the alumni, the college organizes periodic meetings of the members of the DCJAA for getting their valuable suggestions for the development of the college. The alumni also provide financial support to the needy and bright students of the college. The well-known alumnus Late Sh. Yash Chopra used to provide financial support of one lakh every year for the development of the college. During 2020-21 also a sum of Rs. 1,00,044/- swas contributed by alumni of the college. Besides financial support to the college, alumni also provide advice and feedback about numerous academic, infrastructural and co-curricular activities going on in the college.

File Description	Documents
Paste link for additional information	<a href="https://doabacollegealumni.com/">https://doabacollegealumni.com/</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission and vision are vital for the effective governance of an institution. The governance of the college is entirely based on the mission and vision of the institution. To synthesize the traditional and modern education, the college has introduced modern programs in the areas of Biotechnology, Education, Computer Science and Information Technology, Journalism and Mass Communication, Hotel Management and Tourism along with the traditional programs in the Humanities, Commerce and Science. The number of girls and students belonging to scheduled castes/tribes/backward classes in the college signifies that consistent efforts are being made to ensure that girls and underprivileged sections of society have access to higher education. Remedial and special classes are also being held besides the regular classes for the mediocre and meritorious students of the college respectively. For the physical, mental and moral growth of the students, a well-equipped indoor gymnasium and badminton courts, swimming pool, football, cricket, volleyball and kho-kho grounds are helpful in channelizing the energy of students and instilling the attributes of cooperation, healthy competition, dedication, devotion, and discipline among them. Similarly for character building and inculcating human as well as ethical values among the students, Yoga and Meditation Centre has been established in college.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/mission-vision.php">https://www.doabacollege.net/mission-vision.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Doaba College Managing Committee is the policy making body of the college, which runs under the management of Arya Shiksha Mandal, Jalandhar. In its institutional practices, the college believes in, promotes and follows the policy of decentralization and participative management in a democratic manner. To participate in the policy decisions of the management, two staff representatives participate in the meetings of the management. The principal of the college is the foremost administrative authority, who is supported by various committees/cells comprising teaching and non-teaching staff and students. The college has a staff council, which is represented by a duly elected staff secretary and a joint staff secretary. The academic council of the college advises the principal in day-to-day matters. To exemplify the decentralized and participatory manner of leadership, we may take the example of the college admissions process. The college has admission committee consisting of at least one teacher from each department/faculty. On the advice of the admission committee, the principal finally approves the admission strategy and concession policy of the college. At least one member of the admission committee is always present in the admission cell to guide the staff members on admission duty and the students. Thus, in a decentralized and participatory manner, the admission process is run in the college.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/dcjonlineadmission.php">https://www.doabacollege.net/dcjonlineadmission.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college management believes in setting up strategic plans for excellence in academic and infrastructural development keeping in line with the vision and mission of the college. Keeping this in view, Event Report Management System (ERMS) is introduced to keep track of all college events in the chronological order. ERMS is a software system designed to manage all aspects of organizing and reporting of college events. Here, the coordinators and heads of various departments and committees create Login ID and schedule the events. This system requires the users to submit reports for the events they have organized. The users provide basic information about the event such as date, time, location and a brief description of the event. Final report of every event is uploaded only when it is approved by the screening committee. The system allows users to categorize the reports based on the type of the event they organized such as sports events, guest lectures, and educational trips and so on. ERMS has also the ability to upload photos and videos of the events. This system is of great help to keep record of all the events and fulfills the needs of all the stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://erms.doabacollege.net">https://erms.doabacollege.net</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college works under the society named 'Arya Shiksha Mandal'. The Managing Committee of the College comprises President, Vice President, Treasurer, Secretary, Members, Principal and Staff Representatives. The Managing Committee takes policy decisions regarding academic and infrastructure development of the college. The Principal is authorized to take decisions regarding academic, administrative and financial matters in accordance with rules and regulations of State Government, Guru Nanak Dev University, Amritsar, DPI Colleges, NCTE and UGC. The Heads of various Departments are next in hierarchy and take key decisions regarding various curricular and co-curricular activities of

their respective department. The Student Council is an effective body of students created with an intention to empower students with confidence and leadership qualities. It gives representation to the students in the organization of various events in the college. The administrative wing of the college looks after the admissions, fee collections, scholarships, record maintaining and issue of certificates and degrees. For the ease of administration, the Principal forms various committees like IQAC, ECA, Sports, Scholarship, Student Welfare, Time Table, Discipline, Cleanliness, Anti Raging, Student Grievance Redressal, Hostel, Canteen etc. The convener of each committee develops plans and tasks to be undertaken. The College has a well-defined organizational structure where hierarchy of the staff, service rules, procedures, recruitments and promotional policies are adhered to as per the rules of University, State Government and UGC regulations.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/documents/organogram.php">https://www.doabacollege.net/documents/organogram.php</a>
Link to Organogram of the institution webpage	<a href="https://www.doabacollege.net/documents/organogram.php">https://www.doabacollege.net/documents/organogram.php</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**      **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution persistently endeavors for the welfare of the employees through following facilities provided its teaching and non-teaching staff members:

- College provides duty leave to the faculty members to attend seminars, conferences and workshops at national and international level.
- To pursue Ph. D., study leave is provided to full time regular teachers subject to approval by the UGC and DPI (Colleges) Punjab.
- As per University and State govt. norms college allows the various types of leaves such as casual, duty, privilege, station, maternity leave, paternity leave to all the faculty members as per their requirement.
- Faculty members are also provided the facilities of library, computers, printing and stationary for smooth functioning of their duties.
- They are also provided facilities like hostel, gymnasium, indoor games, swimming pool and mess at subsidized rates.
- They are provided benefits like Group Insurance, Provident Fund, ESI, Medical Allowance etc.
- Concession in fee is given to their children studying in the college.
- Financial assistance as per PLR rates is provided to non teaching staff by the management of the College.
- The non-teaching staff members are also provided accommodation in the campus at subsidized rates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal of teaching staff is done on the basis of the parameters given by UGC and DPI (Colleges), Punjab. Annual Confidential Report (ACR) of each teacher is prepared on its basis. The detailed information regarding teacher's qualification, teaching experience, present salary drawn and date of next increment is provided by the teacher himself or herself. Other information such as classes taught, university results, examination and evaluation duties, participation in research and co-curricular activities is also provided by the teacher himself or herself. The Head of the Institution uses parameters like intelligence, initiative, objectivity, general efficiency, relationship with other colleagues, loyalty to the college, continuing academic interest to evaluate the self assessment performance and gives his observations. This appraisal is used for the purpose of the promotion of the employees.

On the other hand, for the purpose of appraisal of non teaching staff parameters given by DPI (Colleges), Punjab are taken into consideration along with the parameters of hard work, honesty, capability, intelligence, efficiency, cooperation and punctuality. Promotion of the employees is done on the basis of this appraisal.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/download-section.php">https://www.doabacollege.net/download-section.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college receives grant from the Punjab government on regular basis for the salary of teaching and non-teaching staff against the posts covered under grant-in-aid scheme. The finances of the college are managed by Principal with the able guidance of the managing committee. Both internal and external financial audits are conducted by the institution. The Internal Audit of the college is done by the personals appointed by the governing body of the college i.e. Arya Shiksha Mandal. External Audit of the financial accounts of the college is conducted by a Certified Chartered Accountant appointed by the College Managing Committee and officers of Audit Department appointed by the Government of Punjab. The college also receives grants from government bodies like UGC, NAAC, DBT etc. for specific purposes. The audit of such grants is done by the respective funding agencies. The audit objections, if any, are removed in a time bound manner as per the guidelines given by the auditing agency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

1.66

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

#### Mobilization of Funds:

- Institution mobilizes funds from various sources such as DPI (Colleges), Punjab (in the form of salary grant), grants from UGC (University Grant Commission), DBT (Department of Biotechnology, Ministry of Science and Technology, Government of India), NAAC (National Assessment and Accreditation Council), Fees and other funds from the students, etc.
- Moreover, funds are raised from rental property of the college (which includes shops and Bank).
- The college allows the public to use swimming pool, playgrounds, badminton courts and gymnasium at subsidized rates.
- Donations are also obtained from philanthropists, alumni, and various other charitable societies.
- The college auditorium and other infrastructure is also lent to the District Administration for the conduct of various elections

#### Optimum Utilization of Resources:

- For the optimal utilization of human resources, the inter-sharing of faculty within different departments of the college is done.
- The classes for various competition examinations are taken by faculty members of the college.
- Along with teaching, teachers also under take various minor and major research projects sponsored by UGC and other agencies.
- As far as optimum utilization of physical infrastructure is concerned, the college building is used for IGNOU

(Indira Gandhi National Open University), for admission tests conducted by various universities and for recruitment tests conducted by various government and non-government bodies.

- The college allows the use of laboratories, library, auditorium, conference hall to the neighboring schools and alumni of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/policyInfraUse.php">https://www.doabacollege.net/policyInfraUse.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **Online Admission Process:** On the recommendation of IQAC, the college has introduced the facility of online admissions. For this purpose, the students visit the college website [www.doabacollegenet](http://www.doabacollegenet) and fill the enquiry form. The Academic Counselor contacts the admission seeker and guides him/her about the course/program and the admission process. After this the student fills in the Online Admission Form and deposits the fees and completes the admission process.

2. **Effective use of OLAS and RACMS module:** To make administration system more efficient and effective on the recommendations of IQAC, the college has developed online systems like Online Leave Application System (OLAS) Research Activities Compilation and Monitoring System (RACMS). Through OLAS the staff members apply their leave. In RACMS module, the faculty members upload the information related to their research publications in the form of conference/seminar proceedings, journals and books. They also provide information about their participation in seminars, webinars, conferences, short term courses, faculty development programs, orientation courses and refresher courses. They are also supposed to upload the proof of their research activity. These modules are a step towards the digitalization of the official record.

File Description	Documents
Paste link for additional information	<a href="https://sdc.doabacollege.net/projects.php">https://sdc.doabacollege.net/projects.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the College reviewed the recommendation of NAAC Committee during the First and Second Cycle inspection and made the following suggestions concerning teaching learning processes and methods:

**Introduction of Short Term Courses:** The College has introduced two Job Oriented Skill Development Short Term Courses viz. Culinary Arts by the Department of Tourism and Hotel Management and Photography by the Department of Journalism and Mass Communication in the session 2021-22. Further, IQAC also proposed two new courses viz. DCA and DMLT to be introduced from the coming session. With the introduction of these courses, placement of the students is likely to improve significantly.

**Promoting student engagement through active learning process:** Considering the global trends, IQAC has laid emphasis on experiential learning, interactive teaching and practical based learning. For this purpose, the College has developed Computational Mathematics Lab, ICT enabled class rooms and an E-content Centre. The students frequently go to the E-Content Centre to explore lesson plans, assignments, notes (PDF), power point presentations and video lectures of various subjects. The students are also taken to Pingla Ghar, Apahaj Ashram, Pehal etc. for experiential learning.

File Description	Documents
Paste link for additional information	<a href="https://econtent.doabacollege.net/">https://econtent.doabacollege.net/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the**      A. All of the above

**institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.doabacollege.net/igac-reports.php">https://www.doabacollege.net/igac-reports.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Doaba College adheres to the highest ethical standards. All students are offered equal opportunities regardless of gender, race, caste, color, creed, language, etc. Its unique work culture and healthy traditions have led to the enrollment of 39% of girls. There are 31% girls in NCC and 41% in NSS.

Through the subject "Gender, School and Society, companions have the opportunity to take part in all kinds of social activities and to share responsibility. Every department has a mentor-mentee program to monitor any issues including personal, psychological, or academic challenges.

Women security is also deployed at the strategic locations. Round-the-clock surveillance of all entry and exit points is also monitored by CCTV cameras.

Awareness campaigns on anti-ragging, women's safety, and gender sensitivity through co-curricular activities demonstrate the college's progressive stance on these issues. The majority of female students at ECA demonstrate the organization's objectivity. Curricular activities like Gidha and Luddi are specially designed to promote girls' student activities on campus.

Prevention of Sexual Harassment and Women's Empowerment Cell has been operating to address the issues faced by female students through appropriate student counselling. There is also a separate common room for girls' students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1CvMKD7NSuMmo0xmdQKdgLPawRKooiBfF/view?usp=drive_link">https://drive.google.com/file/d/1CvMKD7NSuMmo0xmdQKdgLPawRKooiBfF/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1Oxjkz-UODKUWtqUDz3btr-1QDtv9IBG3/view?usp=drive_link">https://drive.google.com/file/d/1Oxjkz-UODKUWtqUDz3btr-1QDtv9IBG3/view?usp=drive_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

For the Solid Waste Management, grass, litter and kitchen waste are collected. We have two compost pits in the Dussehara ground 20ft. x 10ft. x 2ft. Drums are placed near the Boys hostel. They

are layered with kitchen wastes like scraps of fruits, vegetables and cooked food along with dry leaves. This layering is sprinkled with cowdung slurry for rapid decomposition. School of Life Sciences has also established a functional Vermicompost Unit.

There are two heap composting units near Badminton ground and Swimming pool. This method utilizes old iron rods to create a mesh-like structure. It is filled with leaves and slurry to make compost which is added in gardens for plant nourishment.

#### Liquid Waste Management

To deal with water wastages, regular checks are made. The water drained from swimming pool is used for watering the lawns and plants in the campus. This reduces the use of ground water and maintains the ground water level.

#### E-Waste Management

There is a buy-back system which includes giving systems back to the company from where they are purchased. The college donates old workable electronic equipments to the other organizations. The equipments are reused after slight modification.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the**

**A. Any 4 or all of the above**

**campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Doaba College has always promoted tolerance and harmony and believes in providing equal opportunities to all. Students come here and feel at home from different districts and states including Rajasthan, Kerala, Jharkhand, and Ladakh. Through the

subjects of Basic Punjabi, Punjab History and Culture, students become familiar with the Punjabi language and culture. Our institution promotes and celebrates almost all religious festivals with the active participation of students.

To strengthen communal harmony, P. G. Department of Political Science, Doaba College, Jalandhar, celebrated Ambedkar Jayanti. Prof Balbir delivered an extension lecture on the theme "Dr. B.R. Ambedkar and The Indian Constitution". He highlighted his early life, sufferings and challenges.

An International Seminar entitled "Challenge of Globalization and Punjabi Literature" was organized by the P. G. Department of Punjabi to analyze the current context of globalization challenges with historical references.

A visit to Jang-e-Azadi Memorial Kartarpur, Jalandhar was organised as the memorial is dedicated to the history of the freedom struggle and the sacrifices made by the heroes of the Independence movement. It also symbolizes the rich cultural heritage of Punjab

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes upon the responsibility of sensitizing the employees and the students about the constitutional obligations, values, rights, duties and responsibilities of citizens for which the institution organizes a number of programs during each academic session.

To provide a healthy stress-free environment, International Yoga Day is celebrated every year. This year the session entitled "Yoga and Meditation: Adding Life to Life" was organised in collaboration with Bharat Samvidhan Trust & Patanjali Yoga Samiti. Public was also involved in this function. For inculcating environmental values and eco-consciousness, the college launched Green Guard Campaign aimed at increasing the

green cover of Jalandhar. To make the students conscious of the power of each vote, the college organized an online extension lecture "Importance of Voters in Democracy". IQAC organized a seminar on "Indian Constitution: Rights and Duties of Citizens" to mark Constitution Day. A seminar on "Tiranga: Our National Flag, Symbol of Unity, Integrity and Diversity" was organized under 'Ek Bharat Shreshtha. The college held vaccine camps at regular intervals during Covid- 19 and also launched the project "Sampark" for meal distribution to the needy. To sensitize NCC cadets about environment and become good citizens various camps and webinars were organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>
Any other relevant information	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Doaba College enthusiastically celebrates various national days, festivals and birth/death anniversaries of great Indian personalities. Republic day, Independence Day, Teacher's Day, International Yoga Day, Basant Panchami, Women's Day, Van Mahotsav, Diwali Celebration, Hindi Diwas and Swami Dayanand birth anniversary are celebrated with a lot of zeal and fervour. The main purpose behind celebrating these days and festivals is to make the students aware of our rich cultural heritage and the specific historical importance of the day/festival. The priority of our college is to maximize students' involvement during these festivals.

Activities organised during these commemorative days/occasions:

During the 'Van Mahotsav,' a tree plantation drive was organised to encourage students to plant trees in their localities aimed at increasing the green cover.

Parents are the strongest pillars in our lives. On Mother's Day and Father's Day, online events namely "Mom & Me" and "Love you Papa" were organised. International Women's Day with the theme "Break the Bias" was celebrated. National Unity Day was observed to commemorate Sardar Vallabhbhai Patel's contribution to national unification.

A Blood Group Screening Camp was organised to mark World Health Day. On World Water Day, a poster-making competition with the topic "Conservation of Water" was held

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

## YOGA AND MEDITATION

It reduces stress and anxiety; improves self-confidence and mindfulness. It helps in the all-round development of the students.

A 21 day Surya Namaskar Project, three day and a week-long Youth Leadership Training Programme, Cancer Awareness Week, seminar on "Stress Management" during Exam Days were held.

These programmes helped them to gain the determination to achieve their goals thereby transforming them into better students. It marked positive effect on their wellbeing.

Students should be provided regular teaching and practice of yoga. We need bigger hall with proper ventilation, the present one can't accommodate a large gathering.

effective Dispersal of information through technology

To make teaching-learning process effective and accessible across time and place, Software Development Cell of Doaba College developed e-content portal and digital library which helps the students to get relevant information regarding study material 24/7.

To bring more efficiency at administrative level OLAS, ERMS, RAMCS have been developed. The administrative office is also connected online.

Problems Encountered: Cyber Security; Internet Connectivity Issues; Uploading of Data in Timely Manner; Convincing students to use e-content regularly.

Resources Required: More computers with internet connectivity in library; high speed leased line of 100mbps.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.doabacollege.net/documents/bestpractices.php">https://www.doabacollege.net/documents/bestpractices.php</a>
Any other relevant information	<a href="https://www.doabacollege.net/documents/bestpractices.php">https://www.doabacollege.net/documents/bestpractices.php</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

National education policy lays emphasis on the relationship between technology and education, as technology plays an important role in the improvement of educational processes and outcomes. Use and integration of technology improves the multiple aspects of education for teachers as well as for students. The use of technology empowers the teacher to develop creative and interactive classrooms and also gives them access to innovative resources. Technology integration inspires positive changes in teaching methods. It also facilitates the students' learning and deepens their learning capacity, productivity as well as performance.

Doaba Collge fully understands the need of the hour, hence it realizes the value of ODL, Open and Distance Learning so that, students can access study material 24\*7 with ease. The e-content portal of the college provides a centralized platform to the students where they have an easy access to interrelated study modules. Lesson plans of each class and subject are uploaded right at the commencement of the session. Study material and videos are also made available regularly. Students can access study materials in regional language as well. The online learning management system helps the students to track their progress, keep them interested and challenged

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution follows and has implemented the curriculum set forth by the affiliating university, Guru Nanak Dev University, Amritsar. The entire program is firstly analyzed thoroughly by the teachers to understand the course outcomes that are central to the essence of the respective curriculum. This allows the teachers to plan and deliver well-organised learning experiences for the students, keeping in mind the practical and theoretical application of respective courses by creating and uploading lesson plans on the online e-content portal of the college. Various faculty members of the Institution are part of the Board of Studies of GNDU. These members propose several academic suggestions and requirements essential for efficiency of the course curricula in the board meetings. The Academic Council, IQAC and The placement Cell ensures active participation of the students through the feedback process underlining their concerns about the curriculum and it's relevance to the academic needs. Various seminars are also organised to ensure academic participation of the students along with assignments, class tests and mid-semester examinations. Technology, especially in the time of pandemic, has proven to be a tool contributing to an effective curriculum delivery by providing course material in form of e-content available on the college's website

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://econtent.doabacollege.net/">https://econtent.doabacollege.net/</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution complies with the academic calendar issued by Guru Nanak Dev University, Amritsar at the beginning of every academic session. This calendar includes the starting and end dates of the respective semester classes, holidays, breaks

and other important dates. The Academic schedule is made in accordance to the university's academic calendar through consultation with the heads of the departments and the concerned teachers. The heads of the departments submit the workload for their respective departments to the Dean Academics. Then the academic schedule for the semester is distributed amongst the teachers and students. The faculty then organises their respective activities and events. The academic activities including coursework, projects, quizzes, Unit tests and other assessments are organized throughout the semester. The best assignments are uploaded by the teaches to the official college online teaching platform as a source of motivation. Through these academic and extra curricular activities, the students' progress is evaluated and analysed by Continuous Internal Evaluation (CIE). The records of individual evaluations of all the students are maintained. These regular assessments of students' learning and progress allow the identification of their strengths and weaknesses to further develop strategies for improvement.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://econtent.doabacollege.net/">https://econtent.doabacollege.net/</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

5

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

184

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college adheres to the curriculum provided by Guru Nanak Dev University, Amritsar. The supplied syllabi, however, do cover topics like gender, human values, the environment, and sustainability in a variety of subject curricula. The college offers various courses in an effort to incorporate the cross-cutting issue pertinent to the aforementioned features. These features of curriculum help in holistic development. The study of professional ethics is covered in Computer Science & Applications, Business, and Education courses. Languages and Sociology curricula both have a gender-focused section. Human values are the centre of our attention, and the curriculum is provided with human ideals like truth, nonviolence, and fairness for everyone at its foundation. Human values are covered in politics, language, and psychology curricula. At the undergraduate level, 'Environmental Studies' has been made a compulsory course. Languages, Political Science, Economics, Zoology, and Botany all have cross-references to environmental issues in their curricula. Along with this, students of UG and PG programs gain diverse life skills like decision-making, problem-solving, creative thinking, empathy, communication skills, etc. Various seminars/meetings are organized by 'DISHA' committee to promote Indian ethics and values among the students of the college.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

228

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="https://www.doabacollege.net/documents/Feedbackreport2021-22.php">https://www.doabacollege.net/documents/Feedbackreport2021-22.php</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://www.doabacollege.net/documents/Feedbackreport2021-22.">https://www.doabacollege.net/documents/Feedbackreport2021-22.</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

1383

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

619

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students in classes come from diverse geographical, economic, social and educational backgrounds. The comprehension level of different sets of students is different. To normalize this heterogeneity, the students are categorized into two groups i.e., 'Slow Learners' (SLs) and 'Advanced Learners' (ALs) on the basis of teacher-student interaction, marks of student in class tests and quality of assignments submitted by them. For SLs, remedial classes and individual level counselling by their respective mentors is arranged. After counselling, extensive feedback is given to SLs to help them improve their weak points. Moreover, bilingual mode of teaching used by faculty members helps the students to understand concepts easily and retain them for a long time. To sharpen leadership skills, ALs are given key responsibilities in departmental activities. They are also provided monetary benefits such as fee concessions and scholarships. Additionally, to foster a sense of motivation and to perform well in class, ALs are recognized during convocation ceremonies and a free book facility is also provided for them through library. In addition to regular classes, the faculty remains accessible to students through an E-content facility for both SLs and ALs, so that they can learn whenever and wherever they want.

File Description	Documents
Paste link for additional information	<a href="https://econtent.doabacollege.net/">https://econtent.doabacollege.net/</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1383	90

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to the varying cognitive skills of the students, a uniform outcome from all students of a class is impractical. So, it becomes quintessential for teachers to use student-centric methods like experiential learning, participative learning and problem-solving methodologies. Our faculty augments its teaching with project work, field visits, industrial visits, guest lecturers as effective steps in this direction. Project work is a part of the curriculum in many departments. Submission of project files in the subject of environmental studies is also obligatory for all students. Visits to research laboratories/industries are organized for students of Botany, Zoology, Biotechnology, Hotel Management and Commerce. Extension lectures are arranged by experts from universities and industries to discuss the latest developments. Debates and group discussions are held to accentuate participative learning. Problem solving methodology strengthens the students' ability to understand questions and advise solutions to various aspects of the problem. Using Flipped learning mode, teachers prioritize active learning by assigning lecture materials and presentations to students. Students are also involved in the software development tasks of the college. Students are given research problems to make them familiar with case studies. Departmental quizzes among faculties like Humanities, Commerce, Sciences and Computer Sciences and IT are held

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://sdc.doabacollege.net/projects.php">https://sdc.doabacollege.net/projects.php</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and communication technology (ICT) tools are considered as a substantial pedagogy to be corporate ready. These tools, being cost effective and user-friendly, also serve in innovating the teaching-learning process. The college has a Wi-Fi enabled campus so that teachers and students can freely access the internet. All the departments of the college have facilities of computers and printers. The college library is also provided with computers and online access to digital library for students. Training programmes and workshops for college staff are organized by the college to enhance teaching skills using ICT tools. The E-content portal of college (<https://econtent.doabacollege.net/>) also assists in the teaching-learning process where study material is uploaded by faculty members in the form of video lectures/presentations etc. During 2021-22, two hundred twenty-one lectures were uploaded. Use of tools such as Google Meet, Zoom, Microsoft Team, and Google Classrooms etc., for online classes has become a regular feature of the teaching-learning process of the college. Google forms are used to take surveys for assessments, feedback, reviews. For prompt communication and better accessibility of teachers as well as students, subject-wise WhatsApp groups of each class are also formed.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

87

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

65

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

892	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The college adopts a transparent mechanism of internal assessment. It is carried out in accordance with the standards set by the affiliating university for various courses. According to the BA B.Ed. and B.Sc. B.Ed. curricula, sessional work—which includes file work, reflective diaries, reports, PPTs, yoga sessions, role-playing, and class attendance—should account for 30% of the final grade. Along with an internship and fieldwork with the community, these courses also feature internal assessments with weights of 100-200 and 50 points, respectively. In B.Sc. Biotechnology, the weightage of 20% is given to internal assessment, on the basis of Project Report, Term Paper, Viva-voce, and student performance during Industrial/Institutional Visit and Training. For Diploma in Food Production, the subject of Computer Awareness is evaluated through file assessment and viva. All the departments make timely official notifications regarding the schedules, deadlines of house examinations and submissions of assignments etc. through departmental notices and official whatsapp groups of concerned classes. The students from other courses are also evaluated through internal class tests and assignments on a regular basis. Improvement is ensured by conducting special tests. The college is in the process of developing an automated system to gauge the progression of students.</p>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://online.gndu.ac.in/syllabi.asp">https://online.gndu.ac.in/syllabi.asp</a>
2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-	

bound and efficient

In order to address the internal examination and its evaluation related grievances of the students, the college has adapted an efficient, transparent and time-bound mechanism. The student brings his/her grievance to the notice of the HOD through a Student Grievance Form. The HOD tries to resolve the complaint within two days, by contacting the concerned department/authority. In case the dissatisfaction persists, the matter is brought into notice of the Student Grievance Committee of the college. The Committee along with the HOD tries to resolve the same within next four days. If the student still does not feel satisfied with the redressal of his/her complaint, he/she contacts the principal, who, along with Student Grievance Committee, ensures the facilitation of a solution within next four days. Therefore, all the examination related grievances are dealt with at three different levels, till they get resolved satisfactorily.

Besides, on June 12, 2022, the college organized an Online Seminar on "Stress Management during Exam Days". In this interactive session, the subject experts made an effort to strengthen physical and psychological abilities of the students during strenuous period of examination. Various aspects, including, positive environment, time management, positive thinking and relaxation exercises were discussed with the students

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://www.doabacollege.net/student-support.php">https://www.doabacollege.net/student-support.php</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

A number of Under-Graduate and Post-Graduate level courses are offered by the college. For all these courses, the affiliating university designs objective-based curriculum and the college makes strenuous efforts for the overall development of students by laying emphasis on the learning outcomes. The programme outcomes and course outcomes are

communicated to the students at the time of admission counselling and induction programme at the beginning of the session. They are also displayed on the college website. The complete learning content is planned and displayed on the e-content portal of college website in the form of 'Lesson Plans' to impart complete understanding of the subject to the students. To provide real-time learning for students, various workshops, seminars and excursions are so planned that the programme outcomes are fully realized. The college prospectus also portrays the objectives and outcomes of the programmes and courses. Additionally, the college makes a lot of emphasis on universal learning goals, like inculcating human values, sharpening communication skills, development of overall personality, enhancing creativity as well as problem-solving skills of students. Students are urged to develop these skills through participation in in-class discussions, co-curricular pursuits, and extracurricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://econtent.doabacollege.net/lessonplan.php">https://econtent.doabacollege.net/lessonplan.php</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college maps course objectives and course outcomes in relation to programme outcomes by using both direct and indirect approaches. Direct methods display performance of students in university examinations and internal assessment. Indirect methods are feedback from students, surveys, alumni etc. To enrich the curriculum and achieve different goals, facilities including academic activities, cultural festivals, field trips, educational excursions, seminars, workshops, and career counselling sessions are available. To assess the delivery of programme outcomes and course outcomes, the college regularly evaluates performance of the students through various methods like frequent assignments, seminar presentations, group discussions, project reports, short quizzes, class tests, house exams, etc. All these methods

help to measure course outcomes effectively. Planning and monitoring of the POs and Cos are done at regular departmental meetings. One of the primary instruments for gauging the accomplishment of POs and COs is a survey of the many stakeholders, including students, alumni, faculty, etc. Other evaluating criteria include student placements and performance in competitive exams. Students' progression to Higher Education institutions of learning is also a suitable indicator. Internships, training and hands-on-learning to improve the necessary skills are encouraged along with the theoretical knowledge gained.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://www.doabacollege.net/programsoutcomes.php">https://www.doabacollege.net/programsoutcomes.php</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

293

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://www.doabacollege.net/igac-reports.php">https://www.doabacollege.net/igac-reports.php</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.doabacollege.net/documents/Survey2021-22.php>

RESEARCH, INNOVATIONS AND EXTENSION	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
3575000	
File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
0	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
6	

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="http://www.serbonline.in">www.serbonline.in</a> <a href="http://www.dbtindia.gov.in">www.dbtindia.gov.in</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Doaba College, Jalandhar promotes an innovative culture among staff and students for inculcating creativity among them. Departments have been actively involved in conducting outreach programmes, seminars, workshops and collaborations with industrial houses to give students hand on experience. Invited talks from emeritus professors from all walks of academia are being conducted from time to time. Departments worked diligently to provide students with a niche for ongoing progress in their areas of interest. PG Department of Commerce and Business management effortlessly provided students hands on experience through e-accounting software to prepare them for direct employability. Department of Tourism and Hotel management has collaborated with various hotels to provide practical training to their students. Department of Physics has established Computational Theoretical High Energy Physics lab funded by SERB, DST, Government of India. The department is actively involved in research collaboration with NIT Jalandhar, IIT Bombay and NIT Kurukshetra.

Some other domains which enable the students to design a roadmap for their career of choice include Organic farming, Life skills development, Software development and management, e-content designing. The indigenously developed software modules namely OLAS (Online leave application system), ERMS (Event report management system) and RAMCS (Research activities management and compilation system) are the important components in the e-governance of the institution. The college has state of art laboratories and a dedicated Research & Development cell for nurturing research culture.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>
<b>3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year</b>	
<b>3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year</b>	
4	
File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>
<b>3.3 - Research Publications and Awards</b>	
<b>3.3.1 - Number of Ph.Ds registered per eligible teacher during the year</b>	
<b>3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year</b>	
0	
File Description	Documents
URL to the research page on HEI website	<a href="https://ramcs.doabacollege.net/log.aspx">https://ramcs.doabacollege.net/log.aspx</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year</b>	
<b>3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year</b>	

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- NCC wing organized a webinar on 'Role of NCC in Environment Sensitization'.
- NCC wing organized Fit India Freedom Run 2.0.
- NCC cadets celebrated 'Kargil Vijay Diwas' and participated in 'Independence Day Parade'.
- NSS wing organized an essay writing competition on the theme 'Elimination of single use plastic'
- NSS wing celebrated Vanmahautsav and the World Water Day by organizing tree plantation drive and poster making competition respectively.
- To promote healthy life style among students, the while the NSS wing organized the cycle rally.
- NSS wing celebrated the World Health Day by organizing Blood Group screening camp.
- To inculcate patriotism in students, a visit to 'Jung-e-Azadi Memorial' and seminar on 'Tiranga' were organized by NSS wing.

- To sensitize students about women issues and promote women empowerment, the NSS wing celebrated the International Women Day under the theme "Break the Bias".
- The NSS wing distributed food packets to Covid-19 affected families under the project Sampark.
- Ambedkar Jayanti was celebrated by organising seminar on theme "Dr. B.R. Ambedkar and the Indian Constitution".
- Doaba College Jalandhar celebrated International Yoga Day in association with Bharat Swabhimaan Trust and Patanjali Yog Samiti.
- Visit to Pingala Ghar and Apahaj Ashram was organized by the Department of Education.

File Description	Documents
Paste link for additional information	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>
Upload any additional information	<a href="#">View File</a>

### **3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

#### **3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

8

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### **3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

#### **3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red**

**Cross/ YRC etc., during the year**

21

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year****3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1565

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration****3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

33

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Located in heart of Jalandhar city, Doaba College campus spread over 21.23 acres. To promote effective teaching and learning in the modern, highly competitive, and dynamic educational environment, the college provides state-of-the-art infrastructure essential for academic excellence.

#### Classrooms:

101 spacious, well-ventilated, and well-lighted classrooms

equipped with comfortable seating arrangements and appropriate writing surfaces. 19 ICT classrooms, 03 Smart classrooms, and 02 ICT enabled seminar halls

#### Laboratories:

College has total 27 laboratories including 14 Science laboratories, 07 Computer labs, 01 Accountancy lab, 02 Geography labs, 01 Food Production Lab, 01 Computational Mathematics Lab and 01 English Language Lab

#### Library:

Completely automated library equipped with large reading room and different floors for UG and PG students.

#### Computing Infrastructure:

I. ERP Campus Whizz to support academic and administrative functions.

II. E-Content Centre for study material in form of e-documents and video lectures (in regional language)

III. Internet Leased Line and Campus wide Wi-Fi network

IV. Firewall for cyber security

#### Video Production Infrastructure

Sh Yash Chopra TV Studio equipped with the latest digital cameras, teleprompter, multi-channel audio console for multi-camera production.

#### Software Development Cell (SDC)

SDC provide students with a platform to work on real-world projects. SDC has developed and managing 08 live projects

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/documents/classrooms.php">https://www.doabacollege.net/documents/classrooms.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In addition to academics, students need exposure to cultural and sports activities to develop their overall personality, and more over huge amount of career opportunities are available in these areas. Keeping this in mind Doaba College offers best-in-class ultra-modern sports, cultural, gymnasium and yoga facilities.

#### Outdoor Sports Facilities

I. Athletics/Kho-Kho Ground: Established in year 1950 with area of 70,000 sqft

II. Swimming Pool: Set up in year 1950 with area of 12,000

III. Football/ Cricket Ground: Commissioned in year 1980 with total area 1,00,000 sqft

IV. Volleyball/ Handball Ground: Started in 2014 with total area of 40,000 sqft

#### Indoor Sports and Gymnasium Facilities

I. Indoor Multipurpose Gymnasium Hall: initiated in year 2014 with total build up area of 12,000 sqft

#### Facilities for Cultural Activities:

I. Open Air Theatre: Established in year 1978, in total area of 25000 sqft

II. Virendra Auditorium: Started in year 1995 with build-up area of 14,600 sqft

## III. Seminar Hall

## IV. Multimedia Hall

V. Cultural Clubs, Student Societies and Associations: 09 Cultural Clubs, and 14 student societies/associations for organizing and managing various cultural events.

## Yoga and Meditation Centre

Established in year 1995 with total build up area of 12000 sqft, managed by Yoga & Meditation centre

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/documents/classrooms.php">https://www.doabacollege.net/documents/classrooms.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

25

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/documents/classrooms.php">https://www.doabacollege.net/documents/classrooms.php</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1242446

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of Doaba College Jalandhar has different floors for UG and PG students, and equipped with large reading room

ILMS: The Library is fully automated with Integrated Library Management System (ILMS) Campus Whizz

ILMS Version: version 1.

Year of automation: 2011-12

Features of Campus Whizz ILMS:

I. Student Identity/ Library Card Preparation

II. Bar Code Enabled Issue/Return

III. Web OPAC/OPAC (Online Public Access Catalogue)

IV. Acquisition, Technical, Periodical and Circulation

V. Online search based on various criteria like Book Title, Subject, Author, Publisher etc.

Computing Infrastructure in Library:

I. 09 Computer System to access online resources.

II. Wi-Fi enabled high speed internet connectivity

III. Bar code reader and high quality card printer

IV. Xerox machine facility

Library Features:

I. Total Books: 72569

II. Books/ Documents classification scheme: DDC

III. Catalogue Scheme: AACR-2

IV. Journals/ Magazines: 42-subscribed, and 09-free of cost

V. The Library also provides access to about 6000 e-journals and 764300 e-books through N-List Program ( EShodhSindhu Consortium) of INFLIBNET.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://student.doabacollege.net/frmSearchBook.aspx?Id=56Hp1yJqyYyyz2JhimDZuCPw==">https://student.doabacollege.net/frmSearchBook.aspx?Id=56Hp1yJqyYyyz2JhimDZuCPw==</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to**

**journals/e- journals during the year (INR in Lakhs)****451398**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****55**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Doaba College has state-of-the-art ultra-modern IT infrastructure to support academic and administrative functions. A sufficient annual fund is set aside to scale and maintain IT infrastructure.

**Network Infrastructure**

Wired and Wireless LAN connectivity throughout the campus using fibre optics backbone which supports up to 10 Gbps of bandwidth. L2 and L3 switches (Juniper, HP) with SFP module for wired LAN, and Wi-Fi Access Points (Juniper, UniFi) support up to 700 Mbps. Leased line internet connectivity with the speed of 50 Mbps.

**Cyber Security:**

Dedicated Server with Nebero System's firewall with VLAN addon, with user creation, authentication, and authorization features.

**Software Infrastructure:**

- I. ERP Campus Whizz implemented on fully managed VPS
- II. E-Content Centre to provide study material to students
- III. In house developed 08 web applications to support administrative and academic functions
- IV. Periodically renewed licensed System and Application Software (Microsoft, Adobe, MATLAB), and regularly updated Open Source System and Application Software (Ubuntu Server etc.)

**Hardware Infrastructure**

- I. 252 computers of different configurations with makes such as HCL, WIPRO, DELL etc.
- II. IBM Server with Intel Xeon Processor, 4GB RAM, and RAID
- III. 24 UHD Projectors, 03 smart boards and touch panels
- IV. High end networked printers, and scanners

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/wifi-campus.php">https://www.doabacollege.net/wifi-campus.php</a>

**4.3.2 - Number of Computers**

252

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

13737589

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has deputed In-Charges to ensure the maintenance and utilization of various facilities within the campus. For civil work, request is given to the Principal Office who instructs the Estate officer to carry out the required work.

The College follows the following steps for the purchase of items:

1. Submission of proposal to the Principal Office.
2. Quotations are invited from the renowned vendors.
3. Comparative statement is prepared, duly signed by designated Purchase Committee and presented to the office.
4. After approval from management/Principal, Purchase order is issued to the concerned vendor.
5. On receipt of the item, it is entered in the stock register.

Most of the items like UPS, Air Conditioning Systems, laboratory equipment etc. are covered under AMC. The staff of the Central Library monitors the condition of the library stock. The College also maintains its Classrooms and Sports Infrastructure regularly. The College has installed 252 computers at various places inside its premises and also has an in-house team for the maintenance of its ICT infrastructure.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.doabacollege.net/policyInfraUse.php">https://www.doabacollege.net/policyInfraUse.php</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

274

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1406

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

102

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

102

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

**5.2 - Student Progression****5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

37

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

76

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

13

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

42

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student Council "Tejasvi Doab" is an effective body of students created with the intention to empower the students with confidence and leadership qualities. This Council helps to create a bridge between the administration and the students. The Council in the college is comprised of various posts viz. Head Boy, Head Girl, President, Secretary, Co-coordinators for cultural, discipline, literary and environmental activities and executive members. These posts

are filled by taking into consideration their skills in academics, sports and co-curricular activities. Class representatives from various classes/departments are also part of this Council. The college believes in the concept of participative management and involves the students in important committees of the college. Students of the Council namely; Bhavika and Mitali are members of IQAC, Shabnam and Kirti are members of Hostel Committee, Raja and Simran are members of discipline committee, Sushma and Urvashi are members to take care of environmental activities. Council organized various activities such as Shubharambh 2021-22 (Hawan Yajna), Mother's Day, Father's Day, Independence Day, Teacher's Day, National Unity Day, Matribhasha Diwas, Republic Day, Clean DCJ Campaign under the able guidance of Principal Dr. Pardeep Bhandari. The Council creates an environment conducive to educational and personal development

File Description	Documents
Paste link for additional information	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

25

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

For any institution its alumni are the reflection of its past, representation of its present and a link to its future. Creating an engaged, supportive alumni network is crucial to an institution's success. The college has also formed its Alumni Association named as 'Doaba College Jalandhar Alumni Association (DCJAA)'. The DCJAA is working with the objective of developing cordial and fruitful relations amongst members, sharing their pragmatic experience with students and faculty members. The DCJAA comprises well known politicians, academicians, film-makers, sportspersons, comedians. To have active association with the alumni, the college organizes periodic meetings of the members of the DCJAA for getting their valuable suggestions for the development of the college. The alumni also provide financial support to the needy and bright students of the college. The well-known alumnus Late Sh. Yash Chopra used to provide financial support of one lakh every year for the development of the college. During 2020-21 also a sum of Rs. 1,00,044/- was contributed by alumni of the college. Besides financial support to the college, alumni also provide advice and feedback about numerous academic, infrastructural and co-curricular activities going on in the college.

File Description	Documents
Paste link for additional information	<a href="https://doabacollegealumni.com/">https://doabacollegealumni.com/</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The mission and vision are vital for the effective governance of an institution. The governance of the college is entirely based on the mission and vision of the institution. To synthesize the traditional and modern education, the college has introduced modern programs in the areas of Biotechnology, Education, Computer Science and Information Technology, Journalism and Mass Communication, Hotel Management and Tourism along with the traditional programs in the Humanities, Commerce and Science. The number of girls and students belonging to scheduled castes/tribes/backward classes in the college signifies that consistent efforts are being made to ensure that girls and underprivileged sections of society have access to higher education. Remedial and special classes are also being held besides the regular classes for the mediocre and meritorious students of the college respectively. For the physical, mental and moral growth of the students, a well-equipped indoor gymnasium and badminton courts, swimming pool, football, cricket, volleyball and kho-kho grounds are helpful in channelizing the energy of students and instilling the attributes of cooperation, healthy competition, dedication, devotion, and discipline among them. Similarly for character building and inculcating human as well as ethical values among the students, Yoga and Meditation Centre has been established in college.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/mission-vision.php">https://www.doabacollege.net/mission-vision.php</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Doaba College Managing Committee is the policy making body of the college, which runs under the management of Arya Shiksha Mandal, Jalandhar. In its institutional practices, the college believes in, promotes and follows the policy of decentralization and participative management in a democratic manner. To participate in the policy decisions of the management, two staff representatives participate in the meetings of the management. The principal of the college is the foremost administrative authority, who is supported by

various committees/cells comprising teaching and non-teaching staff and students. The college has a staff council, which is represented by a duly elected staff secretary and a joint staff secretary. The academic council of the college advises the principal in day-to-day matters. To exemplify the decentralized and participatory manner of leadership, we may take the example of the college admissions process. The college has admission committee consisting of at least one teacher from each department/faculty. On the advice of the admission committee, the principal finally approves the admission strategy and concession policy of the college. At least one member of the admission committee is always present in the admission cell to guide the staff members on admission duty and the students. Thus, in a decentralized and participatory manner, the admission process is run in the college.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/dcjonlineadmission.php">https://www.doabacollege.net/dcjonlineadmission.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college management believes in setting up strategic plans for excellence in academic and infrastructural development keeping in line with the vision and mission of the college. Keeping this in view, Event Report Management System (ERMS) is introduced to keep track of all college events in the chronological order. ERMS is a software system designed to manage all aspects of organizing and reporting of college events. Here, the coordinators and heads of various departments and committees create Login ID and schedule the events. This system requires the users to submit reports for the events they have organized. The users provide basic information about the event such as date, time, location and a brief description of the event. Final report of every event is uploaded only when it is approved by the screening committee. The system allows users to categorize the reports based on the type of the event they organized such as sports events, guest lectures, and educational trips and so on. ERMS has also the ability to upload photos and videos of the

events. This system is of great help to keep record of all the events and fulfills the needs of all the stakeholders.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://erms.doabacollege.net">https://erms.doabacollege.net</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college works under the society named 'Arya Shiksha Mandal'. The Managing Committee of the College comprises President, Vice President, Treasurer, Secretary, Members, Principal and Staff Representatives. The Managing Committee takes policy decisions regarding academic and infrastructure development of the college. The Principal is authorized to take decisions regarding academic, administrative and financial matters in accordance with rules and regulations of State Government, Guru Nanak Dev University, Amritsar, DPI Colleges, NCTE and UGC. The Heads of various Departments are next in hierarchy and take key decisions regarding various curricular and co-curricular activities of their respective department. The Student Council is an effective body of students created with an intention to empower students with confidence and leadership qualities. It gives representation to the students in the organization of various events in the college. The administrative wing of the college looks after the admissions, fee collections, scholarships, record maintaining and issue of certificates and degrees. For the ease of administration, the Principal forms various committees like IQAC, ECA, Sports, Scholarship, Student Welfare, Time Table, Discipline, Cleanliness, Anti Raging, Student Grievance Redressal, Hostel, Canteen etc. The convener of each committee develops plans and tasks to be undertaken. The College has a well-defined organizational structure where hierarchy of the staff, service rules, procedures, recruitments and promotional policies are adhered to as per the rules of University, State Government and UGC regulations.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/documents/organogram.php">https://www.doabacollege.net/documents/organogram.php</a>
Link to Organogram of the institution webpage	<a href="https://www.doabacollege.net/documents/organogram.php">https://www.doabacollege.net/documents/organogram.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution persistently endeavors for the welfare of the employees through following facilities provided its teaching and non-teaching staff members:

- College provides duty leave to the faculty members to attend seminars, conferences and workshops at national and international level.
- To pursue Ph. D., study leave is provided to full time regular teachers subject to approval by the UGC and DPI (Colleges) Punjab.
- As per University and State govt. norms college allows the various types of leaves such as casual, duty,

privilege, station, maternity leave, paternity leave to all the faculty members as per their requirement.

- Faculty members are also provided the facilities of library, computers, printing and stationary for smooth functioning of their duties.
- They are also provided facilities like hostel, gymnasium, indoor games, swimming pool and mess at subsidized rates.
- They are provided benefits like Group Insurance, Provident Fund, ESI, Medical Allowance etc.
- Concession in fee is given to their children studying in the college.
- Financial assistance as per PLR rates is provided to non teaching staff by the management of the College.
- The non-teaching staff members are also provided accommodation in the campus at subsidized rates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training

**Programmes organized by the institution for teaching and non teaching staff during the year**

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

27

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Appraisal of teaching staff is done on the basis of the parameters given by UGC and DPI (Colleges), Punjab. Annual Confidential Report (ACR) of each teacher is prepared on its basis. The detailed information regarding teacher's qualification, teaching experience, present salary drawn and date of next increment is provided by the teacher himself or herself. Other information such as classes taught, university results, examination and evaluation duties, participation in research and co-curricular activities is also provided by the teacher himself or herself. The Head of the Institution uses parameters like intelligence, initiative, objectivity, general efficiency, relationship with other colleagues, loyalty to the college, continuing academic interest to evaluate the self assessment performance and gives his observations. This appraisal is used for the purpose of the promotion of the employees.

On the other hand, for the purpose of appraisal of non teaching staff parameters given by DPI (Colleges), Punjab are taken into consideration along with the parameters of hard work, honesty, capability, intelligence, efficiency, cooperation and punctuality. Promotion of the employees is done on the basis of this appraisal.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/download-section.php">https://www.doabacollege.net/download-section.php</a>
Upload any additional information	<a href="#">View File</a>

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college receives grant from the Punjab government on regular basis for the salary of teaching and non-teaching staff against the posts covered under grant-in-aid scheme. The finances of the college are managed by Principal with the able guidance of the managing committee. Both internal and external financial audits are conducted by the institution. The Internal Audit of the college is done by the personals

appointed by the governing body of the college i.e. Arya Shiksha Mandal. External Audit of the financial accounts of the college is conducted by a Certified Chartered Accountant appointed by the College Managing Committee and officers of Audit Department appointed by the Government of Punjab. The college also receives grants from government bodies like UGC, NAAC, DBT etc. for specific purposes. The audit of such grants is done by the respective funding agencies. The audit objections, if any, are removed in a time bound manner as per the guidelines given by the auditing agency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.66

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilization of Funds:

- Institution mobilizes funds from various sources such as DPI (Colleges), Punjab (in the form of salary grant), grants from UGC (University Grant Commission), DBT (Department of Biotechnology, Ministry of Science

and Technology, Government of India), NAAC (National Assessment and Accreditation Council), Fees and other funds from the students, etc.

- Moreover, funds are raised from rental property of the college (which includes shops and Bank).
- The college allows the public to use swimming pool, playgrounds, badminton courts and gymnasium at subsidized rates.
- Donations are also obtained from philanthropists, alumni, and various other charitable societies.
- The college auditorium and other infrastructure is also lent to the District Administration for the conduct of various elections

#### Optimum Utilization of Resources:

- For the optimal utilization of human resources, the inter-sharing of faculty within different departments of the college is done.
- The classes for various competition examinations are taken by faculty members of the college.
- Along with teaching, teachers also under take various minor and major research projects sponsored by UGC and other agencies.
- As far as optimum utilization of physical infrastructure is concerned, the college building is used for IGNOU (Indira Gandhi National Open University), for admission tests conducted by various universities and for recruitment tests conducted by various government and non-government bodies.
- The college allows the use of laboratories, library, auditorium, conference hall to the neighboring schools and alumni of the college.

File Description	Documents
Paste link for additional information	<a href="https://www.doabacollege.net/policyInfraUse.php">https://www.doabacollege.net/policyInfraUse.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

1. **Online Admission Process:** On the recommendation of IQAC, the college has introduced the facility of online admissions. For this purpose, the students visit the college website [www.doabacollegenet](http://www.doabacollegenet) and fill the enquiry form. The Academic Counselor contacts the admission seeker and guides him/her about the course/program and the admission process. After this the student fills in the Online Admission Form and deposits the fees and completes the admission process.

2. **Effective use of OLAS and RACMS module:** To make administration system more efficient and effective on the recommendations of IQAC, the college has developed online systems like Online Leave Application System (OLAS) Research Activities Compilation and Monitoring System (RACMS). Through OLAS the staff members apply their leave. In RACMS module, the faculty members upload the information related to their research publications in the form of conference/seminar proceedings, journals and books. They also provide information about their participation in seminars, webinars, conferences, short term courses, faculty development programs, orientation courses and refresher courses. They are also supposed to upload the proof of their research activity. These modules are a step towards the digitalization of the official record.

File Description	Documents
Paste link for additional information	<a href="https://sdc.doabacollege.net/projects.php">https://sdc.doabacollege.net/projects.php</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the College reviewed the recommendation of NAAC Committee during the First and Second Cycle inspection and made the following suggestions concerning teaching learning processes and methods:

**Introduction of Short Term Courses:** The College has

introduced two Job Oriented Skill Development Short Term Courses viz. Culinary Arts by the Department of Tourism and Hotel Management and Photography by the Department of Journalism and Mass Communication in the session 2021-22. Further, IQAC also proposed two new courses viz. DCA and DMLT to be introduced from the coming session. With the introduction of these courses, placement of the students is likely to improve significantly.

Promoting student engagement through active learning process: Considering the global trends, IQAC has laid emphasis on experiential learning, interactive teaching and practical based learning. For this purpose, the College has developed Computational Mathematics Lab, ICT enabled class rooms and an E-content Centre. The students frequently go to the E-Content Centre to explore lesson plans, assignments, notes (PDF), power point presentations and video lectures of various subjects. The students are also taken to Pingla Ghar, Apahaj Ashram, Pehal etc. for experiential learning.

File Description	Documents
Paste link for additional information	<a href="https://econtent.doabacollege.net/">https://econtent.doabacollege.net/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://www.doabacollege.net/igac-reports.php">https://www.doabacollege.net/igac-reports.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Doaba College adheres to the highest ethical standards. All students are offered equal opportunities regardless of gender, race, caste, color, creed, language, etc. Its unique work culture and healthy traditions have led to the enrollment of 39% of girls. There are 31% girls in NCC and 41% in NSS.

Through the subject "Gender, School and Society, companions have the opportunity to take part in all kinds of social activities and to share responsibility. Every department has a mentor-mentee program to monitor any issues including personal, psychological, or academic challenges.

Women security is also deployed at the strategic locations. Round-the-clock surveillance of all entry and exit points is also monitored by CCTV cameras.

Awareness campaigns on anti-ragging, women's safety, and gender sensitivity through co-curricular activities demonstrate the college's progressive stance on these issues. The majority of female students at ECA demonstrate the organization's objectivity. Curricular activities like Gidha and Luddi are specially designed to promote girls' student activities on campus.

Prevention of Sexual Harassment and Women's Empowerment Cell has been operating to address the issues faced by female students through appropriate student counselling. There is also a separate common room for girls' students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/1CvMKD7NSuMmo0xmdOKdgLPawRKooiBfF/view?usp=drive_link">https://drive.google.com/file/d/1CvMKD7NSuMmo0xmdOKdgLPawRKooiBfF/view?usp=drive_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1Qxjkz-UQDKUWtgUDz3btr-1QDtv9IBG3/view?usp=drive_link">https://drive.google.com/file/d/1Qxjkz-UQDKUWtgUDz3btr-1QDtv9IBG3/view?usp=drive_link</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

For the Solid Waste Management, grass, litter and kitchen waste are collected. We have two compost pits in the Dussehra ground 20ft. x 10ft. x 2ft. Drums are placed near the Boys hostel. They are layered with kitchen wastes like scraps of fruits, vegetables and cooked food along with dry leaves. This layering is sprinkled with cowdung slurry for rapid decomposition. School of Life Sciences has also established a functional Vermicompost Unit.

There are two heap composting units near Badminton ground and Swimming pool. This method utilizes old iron rods to create a mesh-like structure. It is filled with leaves and slurry to make compost which is added in gardens for plant nourishment.

#### Liquid Waste Management

To deal with water wastages, regular checks are made. The water drained from swimming pool is used for watering the lawns and plants in the campus. This reduces the use of ground water and maintains the ground water level.

#### E-Waste Management

There is a buy-back system which includes giving systems back to the company from where they are purchased. The college donates old workable electronic equipments to the other organizations. The equipments are reused after slight modification.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<a href="#">View File</a>

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Doaba College has always promoted tolerance and harmony and**

believes in providing equal opportunities to all. Students come here and feel at home from different districts and states including Rajasthan, Kerala, Jharkhand, and Ladakh. Through the subjects of Basic Punjabi, Punjab History and Culture, students become familiar with the Punjabi language and culture. Our institution promotes and celebrates almost all religious festivals with the active participation of students.

To strengthen communal harmony, P. G. Department of Political Science, Doaba College, Jalandhar, celebrated Ambedkar Jayanti. Prof Balbir delivered an extension lecture on the theme "Dr. B.R. Ambedkar and The Indian Constitution". He highlighted his early life, sufferings and challenges.

An International Seminar entitled "Challenge of Globalization and Punjabi Literature" was organized by the P. G. Department of Punjabi to analyze the current context of globalization challenges with historical references.

A visit to Jang-e-Azadi Memorial Kartarpur, Jalandhar was organised as the memorial is dedicated to the history of the freedom struggle and the sacrifices made by the heroes of the Independence movement. It also symbolizes the rich cultural heritage of Punjab

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes upon the responsibility of sensitizing the employees and the students about the constitutional obligations, values, rights, duties and responsibilities of citizens for which the institution organizes a number of programs during each academic session.

To provide a healthy stress-free environment, International Yoga Day is celebrated every year. This year the session

entitled "Yoga and Meditation: Adding Life to Life" was organised in collaboration with Bharat Samvidhan Trust & Patanjali Yoga Samiti. Public was also involved in this function. For inculcating environmental values and eco-consciousness, the college launched Green Guard Campaign aimed at increasing the green cover of Jalandhar. To make the students conscious of the power of each vote, the college organized an online extension lecture "Importance of Voters in Democracy". IQAC organized a seminar on "Indian Constitution: Rights and Duties of Citizens" to mark Constitution Day. A seminar on "Tiranga: Our National Flag, Symbol of Unity, Integrity and Diversity" was organized under 'Ek Bharat Shreshtha. The college held vaccine camps at regular intervals during Covid- 19 and also launched the project "Sampark" for meal distribution to the needy. To sensitize NCC cadets about environment and become good citizens various camps and webinars were organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>
Any other relevant information	<a href="https://erms.doabacollege.net/">https://erms.doabacollege.net/</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Doaba College enthusiastically celebrates various national days, festivals and birth/death anniversaries of great Indian personalities. Republic day, Independence Day, Teacher's Day, International Yoga Day, Basant Panchami, Women's Day, Van Mahotsav, Diwali Celebration, Hindi Diwas and Swami Dayanand birth anniversary are celebrated with a lot of zeal and fervour. The main purpose behind celebrating these days and festivals is to make the students aware of our rich cultural heritage and the specific historical importance of the day/festival. The priority of our college is to maximize students' involvement during these festivals.

Activities organised during these commemorative days/occasions:

During the 'Van Mahotsav,' a tree plantation drive was organised to encourage students to plant trees in their localities aimed at increasing the green cover.

Parents are the strongest pillars in our lives. On Mother's Day and Father's Day, online events namely "Mom & Me" and "Love you Papa" were organised. International Women's Day with the theme "Break the Bias" was celebrated. National Unity Day was observed to commemorate Sardar Vallabhbhai Patel's contribution to national unification.

A Blood Group Screening Camp was organised to mark World Health Day. On World Water Day, a poster-making competition

with the topic "Conservation of Water" was held

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### YOGA AND MEDITATION

It reduces stress and anxiety; improves self-confidence and mindfulness. It helps in the all-round development of the students.

A 21 day Surya Namaskar Project, three day and a week-long Youth Leadership Training Programme, Cancer Awareness Week, seminar on "Stress Management" during Exam Days were held.

These programmes helped them to gain the determination to achieve their goals thereby transforming them into better students. It marked positive effect on their wellbeing.

Students should be provided regular teaching and practice of yoga. We need bigger hall with proper ventilation, the present one can't accommodate a large gathering.

effective Dispersal of information through technology

To make teaching-learning process effective and accessible across time and place, Software Development Cell of Doaba College developed e-content portal and digital library which helps the students to get relevant information regarding study material 24/7.

To bring more efficiency at administrative level OLAS, ERMS,

RAMCS have been developed. The administrative office is also connected online.

Problems Encountered: Cyber Security; Internet Connectivity Issues; Uploading of Data in Timely Manner; Convincing students to use e-content regularly.

Resources Required: More computers with internet connectivity in library; high speed leased line of 100mbps.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.doabacollege.net/documents/bestpractices.php">https://www.doabacollege.net/documents/bestpractices.php</a>
Any other relevant information	<a href="https://www.doabacollege.net/documents/bestpractices.php">https://www.doabacollege.net/documents/bestpractices.php</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

National education policy lays emphasis on the relationship between technology and education, as technology plays an important role in the improvement of educational processes and outcomes. Use and integration of technology improves the multiple aspects of education for teachers as well as for students. The use of technology empowers the teacher to develop creative and interactive classrooms and also gives them access to innovative resources. Technology integration inspires positive changes in teaching methods. It also facilitates the students' learning and deepens their learning capacity, productivity as well as performance.

Doaba Collge fully understands the need of the hour, hence it realizes the value of ODL, Open and Distance Learning so that, students can access study material 24\*7 with ease. The e-content portal of the college provides a centralized platform to the students where they have an easy access to interrelated study modules. Lesson plans of each class and subject are uploaded right at the commencement of the session. Study material and videos are also made available regularly. Students can access study materials in regional language as well. The online learning management system helps

the students to track their progress, keep them interested and challenged

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Future Plan/Plan of Action

1. To design and introduce new short-term value-added certificate diploma courses for the enrichment of professional skills of the students.
2. To organize training programmes/seminars/workshops for the implementation of NEP 2020.
3. To organize in house capacity building measures in terms of short terms PDPs for the enrichment of administrative and academic potential of the faculty.
4. To motivate faculty for availing different types of Research grants.
5. To encourage more digital reforms through the automation in different aspects of administrative and academic domains.
6. To strengthen the industry-academic collaborations for providing the opportunity of real time experiential learning of the students.
7. To enhance the participatory engagement of students in generating environmental consciousness in and around campus.
8. To augment the learning resources (e-content/books/journals).